

Minutes
KEOTA CITY COUNCIL
225 E. BROADWAY AVE.

July 21st, 2025

Meeting was called to order at 7:00 pm by Mayor Cansler

Roll call: Council members Bender, Conrad, Tinnes, Greiner, and McDonald were present. City employees present were City Clerk Bruns, Assistant Clerk Clarke, and Librarian Greiner. Public present were Casey Jarmes from Sigourney News-Review and Rich Klein.

Consent Agenda: Motion to amend Consent Agenda to add two discussion/possible approval items under new business to approve payroll for Mia Conrad and Ava and Marlee Greiner made by Conrad, 2nd by McDonald. Bender, Tinnes, and Greiner in favor. Motion to approve amended Consent Agenda, previous meeting minutes from July 7th Council Meeting – budget review and payment of bills made by Conrad, 2nd by McDonald. Bender, Tinnes, and Greiner in favor.

Bills Paid July 7th – July 21st, 2025

Alice Greiner	\$100.00
ALLIANT ENERGY	\$2,407.07
BADGER METER	\$60.00
CARGILL, INC	\$6,485.81
Cloudburst 9	\$1,096.89
Dan Vogel	\$75.00
DAWN KURTH-MINARD	\$100.00
JILL BAETSLE	\$267.31
MCKIM TRACTOR SERVICE LLC	\$69.98
MID-AMERICA PUBLISHING CORP.	\$477.89
RIVER PRODUCTS COMPANY	\$2,114.94
Sheila Horras	\$100.00
TOWN & COUNTRY WHOLESALE CO	\$768.28
UNITED STATES POST OFFICE	\$220.00
United Womens Fellowship	\$100.00
WELLMARK	\$4,053.31

Payroll

Aller, Jessalyn J	63.96
Bruns, Hunter S	1,058.49
Chalupa, Elizabeth M	448.31
Clarke, Kristen	1,151.12
Conger, Emily R	49.87
Conrad, Mia A	83.11
Dodd, Drew L	77.57
Galindo, Allie M	142.22
Galindo, Aubrey	515.00
Gearhart, Brylee R.	656.82
Gearhart, Ty J	195.09
Grandstaff, Hunter A	88.66
GREINER, ASHLEY	78.83
Greiner, Ava K.	791.20
Greiner, Bridget M.	361.45
Greiner, Emma E	158.38
Greiner, Jack L	767.50
Greiner, Marlee F.	176.62
GREINER, TONIA	1,343.54
HARMSSEN, MICAHA	1,863.22
Heisdorffer, Halle A	77.57
Libe, Jacob A	398.27
Lyle, Elyse M.	244.73
Lyle, Olivia S.	211.48
Peterson, Maddox J	20.32
Purkeypyle, Addison G.	309.75
Redlinger, Jaylah M.	379.95
Sieren, Gavin	209.40
SLAUBAUGH, KEVIN L.	1,870.01
Sprouse, Tucker B.	449.33
Swanson, Alainna	71.11
Werger, Linda E	138.52
Wulff, Avalyn M.	94.20

Public Forum: None.

Department Reports:

Public Works – PW Director Harmsen was not in attendance.

Josh Schreiber with Ion reported that everything looks good at the water plant. Flows have been very up and down. They don't think it is a leak, but will be in contact with Iowa Rural Water just to be safe as they have a device that can check for possible leaks. DNR samples for the 3rd quarter have been submitted to the State Hygienic Lab and they're just waiting on those results to come back. They have replaced a diffuser at the lagoon and will try to work with Rural Water to fish out a couple diffusers that sunk, then get them cleaned up and rebuilt to have as backups.

Library – Librarian Greiner stated that the elevator had been inspected this week. Greiner asked if the Council had designated a new Library liaison. The library will be hosting a super hero party and escape room this Saturday, July 26th at 10:00 am.

Resolutions and Ordinances:

Resolution 2025-48 Approval of Pay Increase for City Officers and Mayor. A motion to adjust officer's salaries with the rate of inflation according to the CPI from \$35 in 2000 to \$65.50 in 2025, including an additional \$35 for approved outside meetings and adjust the mayor's salary from \$1750 to \$3275 annually effective January 2026 was made by Conrad, 2nd by McDonald. Bender, Tinnes, and Greiner in favor.

Resolution 2025-49 Appointment of Diana Mather to the Library Board. A motion to approve Diana Mather as a member of the Library Board was made by Conrad, 2nd by McDonald. Bender, Tinnes, and Greiner in favor.

Resolution 2025-50 Hiring of Myra Phillips as Library Janitor at \$15/hr. A motion to approve the hiring of Myra Phillips was made by Conrad, 2nd by Bender. Tinnes, Greiner, and McDonald in favor.

Resolution 2025-51 Approval of Authorized Signers for City Accounts. A motion to approve the removal of Alycia Horras and the addition of Hunter Bruns as a signer for all city accounts was made by Greiner, 2nd by Bender. Conrad, Tinnes, and McDonald in favor.

Resolution 2025-52 Approval of Building Permit for Seth Burrows. Resident will be replacing a window with a door and building a porch in their backyard. A motion to approve the building permit was made by Conrad, 2nd by McDonald. Bender, Tinnes, and Greiner are in favor.

Resolution 2025-53 Approval of Building Permit for Dakota Detweiler. Resident will be putting up a fence to contain their dog. Motion to approve made by Conrad, 2nd by Greiner. Bender, Tinnes, and McDonald in favor.

Resolution 2025-54 Approval of Building Permit for Darren Pfannebecker. Resident will be putting up a fence to keep their children and pets contained. Motion to approve made by Conrad, 2nd by Bender. Tinnes, Greiner, and McDonald in favor.

New Business

Discussion/Possible Approval – Use of Square for Pool Scheduling & Payroll for next pool season. All council members were in agreement that utilizing Square for scheduling and payroll would be a much better way to utilize our resources. A motion to approve the use of Square for pool scheduling and payroll was made by Greiner, 2nd by McDonald. Bender, Conrad, and Tinnes in favor.

Discussion/Possible Approval – Purchase of New Hard Drive and Monitors for City Hall Office. One of the computers that is currently being used in the clerk's office is maxed out on memory and will need to be replaced soon. After discussing the possibility of cleaning the computer up as a temporary fix vs replacing it now, a motion to approve the purchase of a new hard drive and monitors was made by Greiner, 2nd by Bender. Conrad, Tinnes, and McDonald were in favor.

Discussion/Possible Approval – Budget for City of Keota Apparel for City Clerk and Asst City Clerk. Council member Greiner stated that there is a uniform allowance and suggested consulting the Employee Handbook for specifics. A motion to approve a \$200 budget for both City Clerk and Asst City Clerk was made by Conrad, 2nd by Bender. Tinnes, Greiner, and McDonald were in favor.

Discussion/Possible Approval – August 15th Golf Outing. PW Director Harmsen and Council Member Greiner discussed the idea of an employee appreciation/team building event for all city employees and shared their idea with the Council. Council member Greiner will check into the cost and availability at the golf course before the next meeting. A motion to approve a date of August 15th for an employee appreciation day was made by Greiner, 2nd by Bender. Conrad, Tinnes, and McDonald in favor.

Discussion/Possible Approval – Comp Time Payout for Kevin and Micah. Council member Conrad asked that we double check the amounts with both Kevin and Micah. A motion to approve Comp Time Payout for Kevin and Micah was made by Greiner, 2nd by McDonald. Bender, Conrad, and Tinnes in favor.

Discussion/Possible Approval – Time Sheets & Comp Time for Regular and Seasonal Employees for May and June of 2025. A motion to approve time sheets and comp time was made by Conrad, 2nd by Greiner. Bender, Tinnes, and McDonald in favor.

Discussion/Possible Approval – Campground Daily Rate of \$25/Day Including 2 Daily Pool Passes. A motion to approve the campground daily rates was made by Conrad, 2nd by Greiner. Bender, Tinnes, and McDonald in favor.

Discussion/Possible Approval – Payroll for Mia Conrad. A motion to approve payroll for Mia Conrad was made by Bender, 2nd by McDonald. Tinnes and Greiner in favor. Conrad abstained.

Discussion/Possible Approval – Payroll for Ava and Marlee Greiner. A motion to approve payroll for Ava and Marlee Greiner was made by Conrad, 2nd by McDonald. Bender and Tinnes in favor. Greiner abstained.

Mayor's Comments: Mayor Cansler welcomed Hunter Bruns as the new City Clerk and suggested that she start looking for opportunities to attend classes and trainings. Cansler thanked all of the City employees and Council members for working together while we worked to find a new City Clerk.

Adjournment: A motion to adjourn meeting made by Bender, 2nd by Conrad. Tinnes, Greiner, and McDonald in favor. Time: 8:05 pm.

Next regular meeting, August 4th, 2025 at 7:00 pm.

Attest:

Mayor Anthony Cansler

City Clerk, Hunter Bruns
Assistant City Clerk, Kristen Clarke